



# Columbia Conference Center

Off Fernandina Between St. Andrews & Piney Grove Roads



Conferences, Meetings, Parties,  
Training, and Receptions

[www.columbiameetings.com](http://www.columbiameetings.com) • Columbia, SC • 803-772-9811

# Welcome to Columbia Conference Center

Whether you are planning a business meeting, conference, training event, wedding reception, office party, or other social function, no other meeting facility in the Midlands combines the accessibility, attention, and amenities of Columbia Conference Center. Here are just some of the reasons to consider us for your next event.

**Easy Access and Convenience:** Located between Irmo and Columbia near I-20 and I-26, the 40,000 square-foot Columbia Conference Center is easy to find, convenient to hotels, restaurants, and shopping, with ample parking - 400 parking spaces.

**Personal, Professional Attention:** Our experienced Event Managers oversee an event from beginning to end, providing a single point of contact for all your event planning needs. And for social functions, our wedding and social event specialist will help you assemble all the elements to turn your vision into reality.

**Quiet, Flexible Meeting Spaces:** Our ballrooms and classrooms feature movable, insulated air walls to keep the sounds of one event from intruding upon another. These rooms can be set up for different types of events and various capacities, and all have individual, adjustable temperature control.

**Elegant Reception Area:** A spacious, open reception area, leading to a large gallery, welcomes your guests. Features include an oversized reception desk that can be converted into a wet bar, digital grand piano, wall fountain, and a small-group seating area.



**Outdoor Patio:** Facing a pleasant wooded area, our outdoor covered patio is furnished with tables and chairs to accommodate up to 100 people - ideal for breaks and light refreshments.

**Catering on Site:** Whatever the occasion requires—hors d'oeuvres, box lunches, a hot or cold buffet, or a sit-down banquet—our in-house catering staff creates outstanding fare.

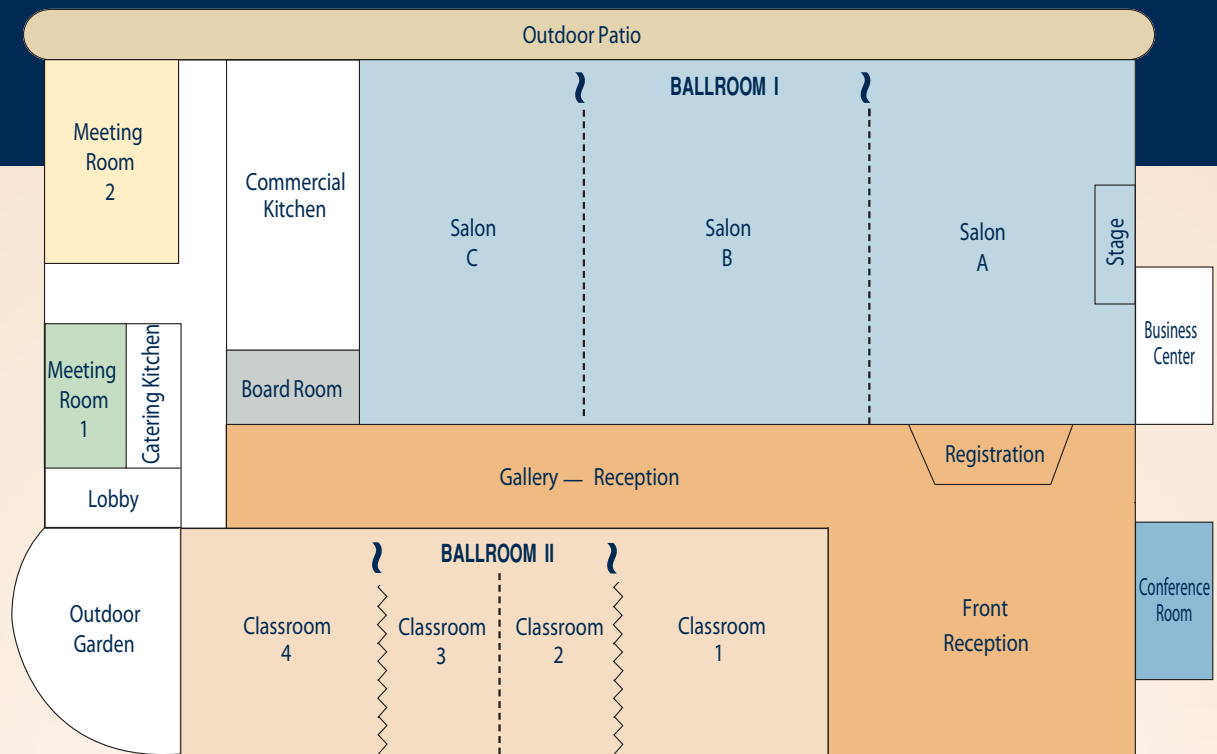
**Accent on Comfort:** Roomy, executive-style chairs feature lumbar support and adjustable seat height. Banquet chairs have back padding and thicker seats for comfort over a long period. And oversized conference tables provide more room for seating, meeting materials, and refreshments.

**Convenient Business Center:** Guests may use our complimentary business center with personal computers and high-speed Internet lines.

**Advanced Technology:** Meeting spaces incorporate the latest meeting and audiovisual technologies to facilitate communication, including high-speed Internet access; wireless Internet; high-quality, table-top microphones; and audiovisual equipment (for rental) with the latest presentation features.

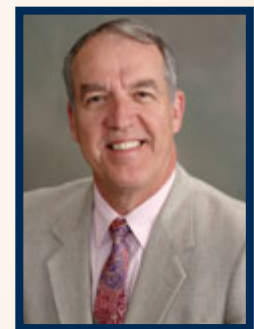


**To schedule a tour, call 803-772-9811.**



**Meeting Space Diagram**

Space	Dimensions (Ft.)	Area (Sq. Ft.)	Setup & Maximum Capacity		
			Reception	Banquet	Classroom
Ballroom I	95 x 65	6,175	500	350	300
Salon A, with Stage	31 x 65	2,015	160	120	80
Salon B	34 x 65	2,210	160	120	70
Salon C	30 x 65	1,950	160	120	70
Ballroom II	96 x 36	3,456	200	150	100
Classrooms 1-2, 3-4	48 x 36	1,728	100	80	40
Board Room	16 x 30	480	—	—	18
Meeting Room 1	44 x 24	1,056	—	—	40
Meeting Room 2	34 x 35	1,190	—	—	50
Reception, Gallery	—	5,000	400	—	—
Conference Room	16 x 16	250	—	—	10
Outdoor Patio	110 x 15	1,650	—	100	—



**Mike DuBose, MSW**  
Owner  
Columbia Conference Center



**Visit us on the Web at [www.columbiameetings.com](http://www.columbiameetings.com)**



Conferences • Meetings • Parties • Training • Receptions

 **Columbia Conference Center**™

*Made possible by our Faith in Jesus Christ*  
A Division of Conference Management Center, LLC  
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(803) 772-9811 • [www.columbiameetings.com](http://www.columbiameetings.com)

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