

## Audio Visual Services

Name:

Organization:

Event Date:

	Item Name	Cost	Renter's Initials	CCC Initials	Comments
Podiums	Large Podium (Ballroom I)	\$59			
	Small Podium (Ballroom II)	39			
	Table Top Podium	39			
Audio	Conference Phone	39			
	Audience Mic - 60 Table Mics	399			
	Wireless Lavalier Mic	149			
	Cordless Hand Held Mic	99			
	Corded Hand Held Mic	90			
Visual	Wireless Power Point Remote	29			
	LCD-4000 Anci-Lumen (Ballroom I)	349			
	LCD-1600 Anci-Lumen (Any Room)	249			
	Screen 12' (Ballroom I or Salon A)	99			
	Screen 10' (Salon B or C)	89			
	Screen 9' (Classroom 1 or 4)	69			
	Screen 8' (Meeting Room 1 or 2)	59			
	Overhead Projector	59			
	DVD	59			
	VCR	59			
Other	Dance Floor	499			
	Easel with Dry Erase Board & Marker	49			
	Easel with Pad & Marker	49			
	Easel without Pad	29			
	Hard Wire Internet Connection	99			
	Sound Patch	59			
	Extension Cord / Power Strip	59			
	AV Table / Cart	29			
	Banner Hanging (Up to 4'x4')	29			
	Banner Hanging (Over 4'x4')	49			
	Reset Fee	99			
	AV Tech Fee	59			
	Skirted Vendor Table	24			
Covered & Skirted Vendor Table	34				

**Note:** All AV orders must be submitted in writing (this form) and initialed by the RENTER and CCC. No banners may be displayed from the ceiling. Cancellations within 24 hours of the event will be charged at the full amount. Prices are per day and are subject to change without notice.